

## Google Classroom Help Guide

This guide has been designed to help parents and carers access Google Classrooms. Two of the main issues that have been raised with the school have been;

- 1. "I have more than one child and cannot access both Google Classroom accounts."
- 2. "I can access GLOW but not Google Classrooms because my device is already logged into Google."

We hope that the following steps will help solve both of these issues.

To do so, you will require your child's Google account name. This starts off in the same way as their GLOW log in, for example

### gw15duckdonald@glow.sch.uk

For Google Classroom, the section following '@' will change to; @*sl.glow.scot*. For example;

### gw15duckdonald@sl.glow.scot

Name	GLOW Username	Google Username
Donald Duck	gw15duckdonald@glow.sch.uk	gw15duckdonald@sl.glow.scot

# \*Please Note: Pupil passwords will be the same for both GLOW and Google Classroom.

### Accessing Google Classroom on Mobile Device

The most effective way to manage Google Classrooms on a Mobile Device is to download the Google Classroom App from any App Store. Once downloaded, use the pupils *GLOW username* with *@sl.glow.scot* added to the end, and their *GLOW password*, to access the account.

Multiple Google accounts can be added within the app, allowing families to share a device. Please note that if you switch between Google Accounts (or 'Pupil Accounts') you will no longer see the classroom which you last visited.





#### Adding more than one account

The steps below will allow you to access more than one pupil Google Classroom account at ease.

1. Click on the Profile at the to p right of the web page (circled green)



2. Select 'Add another account'.





- 4. Enter GLOW password and add account.
- 5. Finally, enter GLOW e-mail and GLOW password.

## 3. Enter the Google username (ending @sl.glow.scot)